

CHILD CARE AND DEVELOPMENT FUND (CCDF) PROGRAM Fiscal Year 2022.

Trainings, Workshops, and Technical Assistance Calendar

(Updated 10.15.2021)



OCTOBER

Date	Title of Training, workshop, or Technical Assistance and Description	Max # and Priority Participants	Venue/ Time/ Facilitator	Registration Due	Registration forwarded To
5	<p>NEW: (Module 1) DAY 1 Strengthening Business Practices for Child Care Providers</p> <p>This training series is designed to support child care center owners and directors in honing their administrative skills and offers strategies to encourage business growth and sustainability. Each of the 4 modules are presented over 2 days - with each module building upon one another to support sound business practices. Module 1: Budgets, projections, and planning. Module 2: Financial reports and internal controls. Module 3: Marketing for child care programs. Module 4: Staff recruitment and retention. Four-hour certificates will be given for each module completed.</p> <p>Intended Audience: Directors and Administrators</p> <p>Note: This training consists of two days. You must register for day 1 and day 2 for each module.</p>	<p>Max: 15</p> <p>Directors</p>	<p>TBD</p> <p>1:00 pm- 3:00 pm</p> <p>CCDF and Evergreen Learning Instructor</p>	<p>September 16, 2021</p>	<p>russellem@evergreenlearning.org.</p>
7	<p>NEW: (Module 1) DAY 2 Strengthening Business Practices for Child Care Providers</p> <p>This training series is designed to support child care center owners and directors in honing their administrative skills and offers strategies to encourage business growth and sustainability. Each of the 4 modules are presented over 2 days - with each module building upon one another to support sound business practices. Module 1: Budgets, projections, and planning. Module 2: Financial reports and internal controls. Module 3: Marketing for child care programs. Module 4: Staff recruitment and retention. Four-hour certificates will be given for each module completed.</p>	<p>Max: 15</p> <p>Directors</p>	<p>TBD</p> <p>1:00 pm- 3:00 pm</p> <p>CCDF and Evergreen Learning Instructor</p>	<p>September 16, 2021</p>	<p>russellem@evergreenlearning.org.</p>

	<p>Intended Audience: Directors and Administrators</p> <p>Note: This training consists of two days. You must register for day 1 and day 2 for each module.</p>				
9	<p>Prevention of Sudden infant death syndrome and the use of safe-sleep practices.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the factors that have been linked to sudden infant death and ways to reduce the risk. Explore practices that create a safe sleep environment for babies.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00am –11:00 am</p> <p>Evergreen Learning Coach</p>	<p>September 22, 2021</p>	<p>russellem@evergreenlearning.org.</p>
9	<p>Prevention of Shaken Baby Syndrome, abusive head trauma, and child maltreatment.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the dangers of shaking babies and causing abusive head trauma. Identify strategies for coping with and calming a crying baby.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00pm -2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>September 22, 2021</p>	<p>russellem@evergreenlearning.org.</p>
12	<p>NEW: (Module 2) DAY 1 Strengthening Business Practices for Child Care Providers</p> <p>This training series is designed to support child care center owners and directors in honing their administrative skills and offers strategies to encourage business growth and sustainability. Each of the 4 modules are presented over 2 days - with each module building upon one another to support sound business practices. Module 1: Budgets, projections, and planning. Module 2: Financial reports and internal controls. Module 3: Marketing for child care programs. Module 4: Staff recruitment and retention. Four-hour certificates will be given for each module completed.</p> <p>Intended Audience: Directors and Administrators</p>	<p>Max: 15</p> <p>Directors</p>	<p>TBD</p> <p>1:00 pm- 3:00 pm</p> <p>CCDF and Evergreen Learning Instructor</p>	<p>September 22,2021</p>	<p>russellem@evergreenlearning.org.</p>

	Note: This training consists of two days. You must register for day 1 and day 2 for each module.				
14	<p>NEW: (Module 2) DAY 2 Strengthening Business Practices for Child Care Providers</p> <p>This training series is designed to support child care center owners and directors in honing their administrative skills and offers strategies to encourage business growth and sustainability. Each of the 4 modules are presented over 2 days - with each module building upon one another to support sound business practices. Module 1: Budgets, projections, and planning. Module 2: Financial reports and internal controls. Module 3: Marketing for child care programs. Module 4: Staff recruitment and retention. Four-hour certificates will be given for each module completed.</p> <p>Intended Audience: Directors and Administrators Note: This training consists of two days. You must register for day 1 and day 2 for each module.</p>	<p>Max: 15</p> <p>Directors</p>	<p>TBD</p> <p>1:00 pm- 3:00 pm</p> <p>CCDF and Evergreen Learning Instructor</p>	<p>September 22, 2021</p>	<p>russellem@evergreenlearning.org.</p>
19	<p>NEW: (Module 3) DAY 1 Strengthening Business Practices for Child Care Providers</p> <p>This training series is designed to support child care center owners and directors in honing their administrative skills and offers strategies to encourage business growth and sustainability. Each of the 4 modules are presented over 2 days - with each module building upon one another to support sound business practices. Module 1: Budgets, projections, and planning. Module 2: Financial reports and internal controls. Module 3: Marketing for child care programs. Module 4: Staff recruitment and retention. Four-hour certificates will be given for each module completed.</p> <p>Intended Audience: Directors and Administrators Note: This training consists of two days. You must register for day 1 and day 2 for each module.</p>	<p>Max: 15</p> <p>Directors</p>	<p>TBD</p> <p>1:00 pm- 3:00 pm</p> <p>CCDF and Evergreen Learning Instructor</p>	<p>September 29, 2021</p>	<p>russellem@evergreenlearning.org.</p>

<p>21</p>	<p>NEW: (Module 3) DAY 2 Strengthening Business Practices for Child Care Providers</p> <p>This training series is designed to support child care center owners and directors in honing their administrative skills and offers strategies to encourage business growth and sustainability. Each of the 4 modules are presented over 2 days - with each module building upon one another to support sound business practices. Module 1: Budgets, projections, and planning. Module 2: Financial reports and internal controls. Module 3: Marketing for child care programs. Module 4: Staff recruitment and retention. Four-hour certificates will be given for each module completed.</p> <p>Intended Audience: Directors and Administrators Note: This training consists of two days. You must register for day 1 and day 2 for each module.</p>	<p>Max: 15</p> <p>Directors</p>	<p>TBD</p> <p>1:00 pm- 3:00 pm</p> <p>CCDF and Evergreen Learning Instructor</p>	<p>September 29, 2021</p>	<p>russellem@evergreenlearning.org</p>
<p>23</p>	<p>Prevention of and response to emergencies due to food and allergic reactions.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn about food allergies and ways to prevent children’s exposure to allergens. Plan a response for food allergy reactions, including anaphylaxis.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirements</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00am to 11:00am</p> <p>Evergreen Learning Coach</p>	<p>October 5, 2021</p>	<p>russellem@evergreenlearning.org</p>
<p>23</p>	<p>Administration of Medication, consistent with standards for parental consent.</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn best practices for storage and administration of medication. Samples of forms and procedures/ policies are also presented.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm -2:00pm</p> <p>Evergreen Learning Coach</p>	<p>October 5, 2021</p>	<p>russellem@evergreenlearning.org</p>

26	<p>NEW: (Module 4) DAY 1 Strengthening Business Practices for Child Care Providers</p> <p>This training series is designed to support child care center owners and directors in honing their administrative skills and offers strategies to encourage business growth and sustainability. Each of the 4 modules are presented over 2 days - with each module building upon one another to support sound business practices. Module 1: Budgets, projections, and planning. Module 2: Financial reports and internal controls. Module 3: Marketing for child care programs. Module 4: Staff recruitment and retention. Four-hour certificates will be given for each module completed.</p> <p>Intended Audience: Directors and Administrators Note: This training consists of two days. You must register for day 1 and day 2 for each module.</p>	Max: 15 Directors	TBD 1:00 pm- 3:00 pm CCDF and Evergreen Learning Instructor	October 6, 2021	russellem@evergreenlearning.org
28	<p>NEW: (Module 4) DAY 2 Strengthening Business Practices for Child Care Providers</p> <p>This training series is designed to support child care center owners and directors in honing their administrative skills and offers strategies to encourage business growth and sustainability. Each of the 4 modules are presented over 2 days - with each module building upon one another to support sound business practices. Module 1: Budgets, projections, and planning. Module 2: Financial reports and internal controls. Module 3: Marketing for child care programs. Module 4: Staff recruitment and retention. Four-hour certificates will be given for each module completed.</p> <p>Intended Audience: Directors and Administrators Note: This training consists of two days. You must register for day 1 and day 2 for each module.</p>	Max: 15 Directors	TBD 1:00 pm- 3:00 pm CCDF and Evergreen Learning Instructor	October 6, 2021	russellem@evergreenlearning.org

NOVEMBER

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/ Facilitator	Registration Due	Registration forwarded To
6	<p>Precautions in Transporting Children</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore ways to protect children from hazards in and around vehicles. Participants will also learn about child seat safety.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00am to 11:00am</p> <p>Evergreen Learning Coach</p>	<p>October 20, 2021</p>	<p>training@evergreenlearning.org</p>
6	<p>Building and Physical Premises Safety</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify potential hazards in childcare facilities and premises and ways to address them. Learn about active supervision and strategies for ensuring children’s safety.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00pm to 2:00pm</p> <p>Evergreen Learning Coach</p>	<p>October 20, 2021</p>	<p>training@evergreenlearning.org</p>
9	<p>Mandatory Provider Pre-Service Orientation</p> <p>This orientation will provide information regarding CCDF and CCLP Requirements for interested providers. This training is primarily for individuals thinking about opening a child care business.</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Remote Presentation</p> <p>5:30 pm to 6:30 pm</p> <p>Evergreen Learning Coach</p>	<p>October 21, 2021</p>	<p>training@evergreenlearning.org</p>
10	<p>On-going Provider CCDF Orientation (Technical Assistance)</p> <p>This orientation will provide updates and clarifications regarding CCDF and CCLP Requirements. This training is primarily for CCDF Providers undergoing a renewal process. This is a requirement and a CCDF provider must attend this TA before the expiration of their CCDF Provider Certificate.</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Remote Presentation</p> <p>5:30 pm to 6:30 pm</p> <p>Evergreen Learning Coach</p>	<p>October 22, 2021</p>	<p>training@evergreenlearning.org</p>

<p>13</p>	<p>Prevention and control of Infectious Diseases including immunization.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore how infectious diseases are spread. Explore handwashing policies and procedures for children and staff. Identify the differences between cleaning, sanitizing, and disinfecting.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am -11:00 am</p> <p>Evergreen Learning Coach</p>	<p>October 26, 2021</p>	<p>training@evergreenlearning.org</p>
<p>13</p>	<p>Handling and storage of hazardous materials and the appropriate disposal of bio contaminants</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify hazardous materials and biological contaminants. Explore why young children are vulnerable to these dangers and the strategies for properly handling and storing hazardous materials.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00pm to 2:00pm</p> <p>Evergreen Learning Coach</p>	<p>October 26, 2021</p>	<p>training@evergreenlearning.org</p>
<p>20</p>	<p>Child Development</p> <p>Participants will develop an understanding of the ability's children are born with that help them learn so quickly in the first few years of life. The five domains of development and why they should be addressed in the child care setting will also be explored.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00am to 11:00am</p> <p>Evergreen Learning Coach</p>	<p>November 2, 2021</p>	<p>training@evergreenlearning.org</p>

20	<p>Recognition and Reporting of Child Abuse and Neglect Participants will learn the definitions and indicators of child abuse and neglect, how to respond when they suspect a child is being abused or neglected, and what to do to report their suspicions.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00pm to 2:30pm</p> <p>Evergreen Learning Coach</p>	<p>November 2, 2021</p>	<p>training@evergreenlearning.org</p>
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DECEMBER

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/ Facilitator	Registration Due	Registration forwarded to
1	<p>QRIS Orientation Learn about the Quality Rating and Improvement System - what it is, its purpose, and how to meet quality improvement goals at each of the star rating level.</p> <p>Intended Audience: New Child Care Providers</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Remote Presentation</p> <p>5:30 pm- 6:30 pm</p> <p>Evergreen Learning Coach</p>	<p>November 10, 2021</p>	<p>training@evergreenlearning.org</p>
4	<p>Emergency Preparedness and Response Recovery Plan Identify the new federal requirements and Health and Safety Standards for emergency preparedness and planning. Identify natural disasters and human-caused events that should be addressed in emergency plans by CNMI childcare providers. Explore the six steps of emergency planning.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00am to 11:30am</p> <p>Evergreen Learning Coach</p>	<p>November 15, 2021</p>	<p>training@evergreenlearning.org</p>

4	<p>WORKSHOP: Active Supervision and Maintaining Ratios.</p> <p>In this workshop participants will learn about why childhood related injuries are common along with how to implement active supervision strategies and maintaining ratios in compliance with the CNMI Admin Code. Participants will have the opportunity to identify effective methods and action steps to ensure that teacher-child ratio protocols are maintained and followed.</p> <p><i>Intended Audience: Child Care Providers and Directors</i></p>	<p>Max: 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00pm - 2:00pm</p> <p>Evergreen Learning Coach</p>	<p>November 15, 2021</p>	<p>training@evergreenlearning.org</p>
18	<p>WORKSHOP: Unpacking the Safe Sleep Practices Checklist</p> <p>This workshop will provide a quick overview of the importance of creating a safe sleep environment along with safe sleep practices. Providers will have the opportunity in conducting a check using the <i>Safe Sleep Checklist</i> as prescribed by <i>Caring for Our Children, 4th Edition</i>. Participants will engage in concrete sleep materials to be able to identify what is appropriate safe sleep materials and what is not appropriate. The workshop intends to have providers learn how to set up a safe sleep environment based on what they have learned in the workshop.</p> <p><i>Intended Audience: Child Care Providers and Directors</i></p>	<p>Max: 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am - 11:00 am</p> <p>Evergreen Learning Coach</p>	<p>December 1, 2021</p>	<p>training@evergreenlearning.org</p>

JANUARY 2022

Date	Title of Training, workshop, or Technical Assistance and Description	Max # and Priority Participants	Venue/Time/ Facilitator	Registration Due	Registration forwarded To
22	<p>Prevention of Sudden infant death syndrome and the use of safe-sleep practices.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the factors that have been linked to sudden infant death and ways to reduce the risk. Explore practices that create a safe sleep environment for babies.</p> <p><i>Intended Audience: Child Care Providers, Directors, and Community</i> <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00am – 11:00am</p> <p>Evergreen Learning Coach</p>	<p>January 4, 2022</p>	<p>training@evergreenlearning.org</p>

<p>22</p>	<p>Prevention of Shaken Baby Syndrome, abusive head trauma, and child maltreatment.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the dangers of shaking babies and causing abusive head trauma. Identify strategies for coping with and calming a crying baby.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00pm -2:00pm</p> <p>Evergreen Learning Coach</p>	<p>January 4, 2022</p>	<p>training@evergreenlearning.org</p>
<p>29</p>	<p>Prevention of and response to emergencies due to food and allergic reactions.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn about food allergies and ways to prevent children’s exposure to them. Plan a response for food allergy reactions, including anaphylaxis.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am -11:00 am</p> <p>Evergreen Learning Coach</p>	<p>January 11, 2022</p>	<p>training@evergreenlearning.org</p>
<p>29</p>	<p>Administration of Medication, consistent with standards for parental consent.</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn best practices for storage and administration of medication. Samples of forms and procedures/ policies are also presented.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00pm -2:00pm</p> <p>Evergreen Learning Coach</p>	<p>January 11, 2022</p>	<p>training@evergreenlearning.org</p>

FEBRUARY

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/ Facilitator	Registration Due	Registration forwarded To
5	<p>Precautions in Transporting Children</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore ways to protect children from hazards in and around vehicles. Participants will also learn about child seat safety.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00am to 11:00am</p> <p>Evergreen Learning Coach</p>	January 19, 2022	<p>training@evergreenlearning.org</p>
5	<p>Building and Physical Premises Safety</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify potential hazards in childcare facilities and premises and ways to address them. Learn about active supervision and strategies for ensuring children’s safety.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	January 19, 2022	<p>training@evergreenlearning.org</p>
8	<p>Mandatory Provider Pre-Service Orientation</p> <p>This orientation will provide information regarding CCDF and CCLP Requirements for interested providers. This training is primarily for individuals thinking about opening a child care business.</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Remote Presentation</p> <p>5:30pm to 6:30 pm</p> <p>Evergreen Learning Coach</p>	January 20, 2022	<p>training@evergreenlearning.org</p>

<p>10</p>	<p>On-going Provider CCDF Orientation (Technical Assistance) This orientation will provide updates and clarifications regarding CCDF and CCLP Requirements. This training is primarily for CCDF Providers undergoing a renewal process. This is a requirement and a CCDF provider must attend this TA before the expiration of their CCDF Provider Certificate.</p>	<p>Max: 15 New Employee</p>	<p>Remote Presentation 5:30pm to 6:30 pm Evergreen Learning Coach</p>	<p>January 24, 2022</p>	<p>training@evergreenlearning.org</p>
<p>12</p>	<p>Early Learning and Development Guidelines (ELDGs) Early Childhood Workforce Participants will receive training in the newly revised CNMI Early Learning & Development Guidelines for children ages birth to age 5. The guidelines address five developmental domains reflecting a child’s developmental progression – Approaches to Learning, Social and Emotional Development, Language and Literacy, Cognition, and Perceptual, Motor, and Physical Development. The ELDGs are a set of expectations or developmental milestones that describe what all children birth to age 5 should know and be able to do. The ELDGs are universally designed and developmentally, culturally, and linguistically appropriate. Participants will better understand the organization of the ELDGs, developmental domains, developmental progression, and indicators and goals to guide intentional and effective learning experiences that promote strong outcomes for children. Intended Audience: Early Childhood Teachers and Directors</p>	<p>Max: 100 Directors, Teachers, and Caregivers</p>	<p>Hyatt Regency Saipan 8:00 am – 12:00 pm</p>	<p>December 30, 2021</p>	<p>ccdf.violdiaz65@gmail.com</p>
<p>19</p>	<p>WORKSHOP: QRIS Basic Filing System Participants will learn a basic filing system to help their child care business better organize Star 1 documentation in relation to the CNMI QRIS along with other required documents necessary to run their business such as the following: Child’s File, Teacher’s File, Training tracking system. Participants will learn tips and strategies to have the filing system work for their child care center to help operations run smoothly. (1 hr)(Organization system; labeling, categories, color-coding, what should go into child file) (1 hr) Clarifications:</p>	<p>Max: 15 Directors or authorized personnel for documents</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa 9:00 am -11:00am Evergreen Learning Coach</p>	<p>February 2, 2022</p>	<p>training@evergreenlearning.org</p>

	<ul style="list-style-type: none"> a. QRIS Documentation – Work Plan on Google Drive b. Child’s file c. Teacher File’s d. Training tracking system per provider, directors, and support staff. <p>Intended Audience: Child Care Providers, Directors, and/or Administrators.</p>				
19	<p>Workshop: Unpacking the Safe Sleep Checklist</p> <p>This workshop will provide a quick overview of the importance of creating a safe sleep environment along with safe sleep practices. Providers will have the opportunity in conducting a check using the <i>Safe Sleep Checklist</i> as prescribed by <i>Caring for Our Children, 4th Edition</i>. Participants will engage in concrete sleep materials to be able to identify what is appropriate safe sleep materials and what is not appropriate. The workshop intends to have providers learn how to set up a safe sleep environment based on what they have learned in the workshop.</p> <p>Intended Audience: Child Care Providers and Directors</p>	<p>Max: 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm – 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>February 2, 2022</p>	<p>training@evergreenlearning.org</p>
26	<p>Child Development</p> <p>Participants will develop an understanding of the ability’s children are born with that help them learn so quickly in the first few years of life. The five domains of development and why they should be addressed in the child care setting will also be explored.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00am-11:00am</p> <p>Evergreen Learning Coach</p>	<p>February 8, 2022</p>	<p>training@evergreenlearning.org</p>
26	<p>Recognition and Reporting of Child Abuse and Neglect</p> <p>Participants will learn the definitions and indicators of child abuse and neglect, how to respond when they suspect a child is being abused or neglected, and what to do to report their suspicions.</p> <p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:30 pm</p> <p>Evergreen Learning Coach</p>	<p>February 8, 2022</p>	<p>training@evergreenlearning.org</p>

MARCH

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/ Facilitator	Registration Due	Registration forwarded to
5	<p>Introduction to Ages and Stages – 3rd Edition</p> <p>This training will be an introduction to the Ages and Stages- 3rd Edition Questionnaire. The ASQ-3 is the most widely used developmental screener across the globe. Participants will learn how to pinpoint developmental progress in children between the ages of one month to five and a half years and learn ways to communicate with families using the tool.</p> <p>Intended Audience: New Child Care Providers and Directors</p>	<p>Max: TBD</p> <p>New Employee</p>	<p>TBD</p> <p>9:00 am – 4:00 pm</p> <p>Evergreen Learning Coach</p>	<p>February 15, 2021</p>	<p>training@evergreenlearning.org</p>
8	<p>QRIS Orientation</p> <p>Learn about the Quality Rating and Improvement System - what it is, its purpose, and how to meet quality improvement goals at each of the star rating level.</p> <p>Intended Audience: New Child Care Providers</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Remote Presentation</p> <p>5:30 pm- 6:30 pm</p> <p>Evergreen Learning Coach</p>	<p>February 16, 2022</p>	<p>training@evergreenlearning.org</p>
12	<p>Prevention and control of Infectious Diseases including immunization.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore how infectious diseases are spread. Explore handwashing policies and procedures for children and staff. Identify the differences between cleaning, sanitizing, and disinfecting.</p> <p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00am to 11:00am</p> <p>Evergreen Learning Coach</p>	<p>February 23, 2022</p>	<p>training@evergreenlearning.org</p>

12	<p>Handling and storage of hazardous materials and the appropriate disposal of bio contaminants</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify hazardous materials and biological contaminants. Explore why young children are vulnerable to these dangers and the strategies for properly handling and storing hazardous materials.</p> <p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>February 23, 2022</p>	<p>training@evergreenlearning.org</p>
19	<p>Emergency Preparedness and Response Recovery Plan</p> <p>Identify the new federal requirements and Health and Safety Standards for emergency preparedness and planning. Identify natural disasters and human-caused events that should be addressed in emergency plans by CNMI childcare providers. Explore the six steps of emergency planning.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:30 am</p> <p>EGL Coach</p>	<p>March 2, 2022</p>	<p>training@evergreenlearning.org</p>
19	<p>WORKSHOP: Promoting School Readiness through Learning Activities: Helping Preschoolers Transition to Kindergarten</p> <p>In this workshop, providers will learn strategies to involve literacy and math in their daily routines and interactions. Participants will learn how to include materials and activities in the interest centers of their classroom that promote school readiness while children learn through play. These activities, materials, and interactions will foster basic math and literacy skills and knowledge in Preschoolers. In addition, the workshop will give participants tips on how to have Preschooler's transition to a Kindergarten classroom environment towards the end of the school year by visiting their prospective classroom in small increments.</p> <p>Intended Audience: Preschool Child Care Providers</p>	<p>Max: 15</p> <p>Preschool Child Care Providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>March 2, 2022</p>	<p>training@evergreenlearning.org</p>

26	<p>Prevention of Sudden infant death syndrome and the use of safe-sleep practices</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the factors that have been linked to sudden infant death and ways to reduce the risk. Explore practices that create a safe sleep environment for babies.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:00 pm</p> <p>Evergreen Learning Coach</p>	<p>March 9, 2022</p>	<p>training@evergreenlearning.org</p>
26	<p>Prevention of Shaken Baby Syndrome, abusive head trauma, and child maltreatment.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the dangers of shaking babies and causing abusive head trauma. Identify strategies for coping with and calming a crying baby.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>March 9, 2022</p>	<p>training@evergreenlearning.org</p>

APRIL

Date	Title of Training, workshop, or Technical Assistance and Description	Max # and Priority Participants	Venue/Time/Facilitator	Registration Due	Registration forwarded To
9	<p>WORKSHOP: QRIS Basic Filing System</p> <p>Participants will learn a basic filing system to help their child care business better organize Star 1 documentation in relation to the CNMI QRIS along with other required documents necessary to run their business such as the following: Child’s File, Teacher’s File, Training tracking system. Participants will learn tips and strategies to have the filing system work for their child care center to help operations run smoothly.</p>	<p>Max: 15</p> <p>Directors or authorized personnel for documents</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:00 am</p> <p>Evergreen Learning Coach</p>	<p>March 23, 2022</p>	<p>training@evergreenlearning.org</p>

	<p>(1 hr)(Organization system; labeling, categories, color-coding, what should go into child file) (1 hr) Clarifications:</p> <ul style="list-style-type: none"> e. QRIS Documentation – Work Plan on Google Drive f. Child’s file g. Teacher File’s h. Training tracking system per provider, directors, and support staff. <p>Intended Audience: Child Care Providers, Directors, and/or Administrators.</p>				
9	<p>WORKSHOP: Technology 101</p> <p>This is a two-in-one workshop that will focus on the basic and intermediate features including the required skills when working with Microsoft Word as well as the world’s most common online platform tools used by Google today. <i>*NOTE: Participants will need a (fully charged) laptop device when participating in this workshop as well as Microsoft Word Software installed along with a google account email address in order to fully benefit and engage in this training. *</i></p> <p>Part 1: Basic to Intermediate Guide to Microsoft Word <i>*NOTE: Participants will need Microsoft Word installed on their computer to follow along and complete the exercise files.*</i></p> <p>The first part of the workshop provides a beginners to intermediate guide in using Microsoft Word from becoming familiar with the software’s home toolbar, creating and saving files, using spell check and word count to inserting and modifying tables, formatting images, and presenting data visually with SmartArt. Participants will learn a variety of ways to utilize Microsoft Word in order to enhance efficiency and productivity as well as some tricks and shortcuts to save time and energy.</p> <p>Part 2: Google Apps <i>*NOTE: Participants will need to be registered to a google account (gmail) in order to complete the exercise files.*</i></p> <p>The second-half of the workshop will focus on Google Apps in order to enhance participants' knowledge on how to better utilize the applications and become productive and organized in the digital world. Participant’s will be able to access Google Drive, create and share documents through Google Docs, as well as organize and create event invitations through the</p>	<p>Max: 15</p> <p>Directors or authorized personnel for documents</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:30 pm</p> <p>Evergreen Learning Coach</p>	<p>March 23, 2022</p>	<p>training@evergreenlearning.org</p>

	<p>Google Calendar. The use of such online tools will enable participants to be able to work anywhere in the world collaboratively and conveniently as long as they have an electronic device at hand that is connected to the Google platform.</p> <p>Intended Audience: Child Care Providers, Directors, and/or Administrators.</p>				
23	<p>Prevention of and response to emergencies due to food and allergic reactions.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn about food allergies and ways to prevent children’s exposure to them. Plan a response for food allergy reactions, including anaphylaxis.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:00 am</p> <p>Evergreen Learning Coach</p>	<p>April 6, 2022</p>	<p>training@evergreenlearning.org</p>
23	<p>Administration of Medication, consistent with standards for parental consent.</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn best practices for storage and administration of medication. Samples of forms and procedures/ policies are also presented.</p> <p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>April 6, 2022</p>	<p>training@evergreenlearning.org</p>

MAY

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/ Facilitator	Registration Due	Registration forwarded To
7	<p>Precautions in Transporting Children</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore ways to protect children from hazards in and around vehicles. Participants will also learn about child seat safety.</p> <p>Intended Audience: Child Care Providers, Directors, and Community.</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:00 am</p> <p>Evergreen Learning Coach</p>	<p>April 20, 2022</p>	<p>training@evergreenlearning.org</p>
7	<p>Building and Physical Premises Safety</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify potential hazards in childcare facilities and premises and ways to address them. Learn about active supervision and strategies for ensuring children’s safety.</p> <p>Intended Audience: Child Care Providers, Directors, and Community.</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>April 20, 2022</p>	<p>training@evergreenlearning.org</p>
10	<p>Mandatory Provider Pre-Service Orientation</p> <p>This orientation will provide information regarding CCDF and CCLP Requirements for interested providers. This training is primarily for individuals thinking about opening a child care business.</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Remote Presentation</p> <p>5:30p.m to 6:30 pm</p> <p>Evergreen Learning Coach</p>	<p>April 21, 2022</p>	<p>training@evergreenlearning.org</p>

12	<p>On-going Provider CCDF Orientation (Technical Assistance)</p> <p>This orientation will provide updates and clarifications regarding CCDF and CCLP Requirements. This training is primarily for CCDF Providers undergoing a renewal process. This is a requirement and a CCDF provider must attend this TA before the expiration of their CCDF Provider Certificate.</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Remote Presentation</p> <p>5:30p.m to 6:30 pm</p> <p>Evergreen Learning Coach</p>	<p>April 25, 2022</p>	<p>training@evergreenlearning.org</p>
14	<p>WORKSHOP: Managing Challenging Behaviors w/Preschoolers</p> <ul style="list-style-type: none"> a. Classroom Management Strategies b. Mindfulness Activities for Kids (Self-regulation techniques) <p>This workshop will teach providers classroom management tips and strategies to help them create a structured and manageable classroom environment for children. In addition, participants will learn mindfulness activities for children such as: self-regulation techniques, teaching children how to verbally label their feelings instead of using physical aggression, to pause and use their senses to focus on what is happening in the current moment by participating in a number of activities they can use in their classroom during the workshop.</p> <p>Intended Audience: Preschooler Child Care Providers</p>	<p>Max: 15</p> <p>Preschool Child Care Providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:00 am</p> <p>Evergreen Learning Coach</p>	<p>April 27, 2022</p>	<p>training@evergreenlearning.org</p>
14	<p>WORKSHOP: Managing Challenging Behaviors w/School-Aged Children</p> <ul style="list-style-type: none"> a. Classroom Management Strategies & Tools b. Mindfulness Activities for Kids (Self-regulation, soothing skills) <p>Learn how to tap into children’s emotional and social well-being while utilizing specific activities and tools to help them regulate their behavior and conduct. This workshop provides methods and strategies to help manage classrooms specifically in the child care school-aged setting. Participants will learn how to incorporate physical “mindfulness” activities and access reliable information</p>	<p>Max: 15</p> <p>School-Age Child Care Providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00pm to 2:30pm</p> <p>Evergreen Learning Coach</p>	<p>April 27, 2022</p>	<p>training@evergreenlearning.org</p>

	<p>to help children regulate their emotions and feelings in a positive and appropriate manner. Participants will be given the opportunity to share the types of challenges they have encountered with children’s behavior and discuss ways in redirecting such behaviors and the techniques they used in managing them.</p> <p>Intended Audience: School Age Child Care Providers</p>				
21	<p>Child Development</p> <p>Participants will develop an understanding of the abilities children are born with that help them learn so quickly in the first few years of life. The five domains of development and why they should be addressed in the child care setting will also be explored.</p> <p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:00 am</p> <p>Evergreen Learning Coach</p>	<p>May 4, 2022</p>	<p>training@evergreenlearning.org</p>
21	<p>Recognition and Reporting of Child Abuse and Neglect</p> <p>Participants will learn the definitions and indicators of child abuse and neglect, how to respond when they suspect a child is being abused or neglected, and what to do to report their suspicions.</p> <p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:30pm</p> <p>Evergreen Learning Coach</p>	<p>May 4, 2022</p>	<p>training@evergreenlearning.org</p>

JUNE

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/ Facilitator	Registration Due	Registration forwarded to
4	<p>Emergency Preparedness and Response Recovery Plan Identify the new federal requirements and Health and Safety Standards for emergency preparedness and planning. Identify natural disasters and human-caused events that should be addressed in emergency plans by CNMI childcare providers. Explore the six steps of emergency planning.</p> <p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15 New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa 9:00 am to 11:30 am Evergreen Learning Coach</p>	<p>May 17, 2022</p>	<p>training@evergreenlearning.org</p>
4	<p>WORKSHOP: Executive Functioning Skills: Methods to Improve them in Children through Interactions and Relationships From Ellen Galinsky’s extensive research of “Mind In the Making,” this workshop provides a brief overview of the 7 Essential Life Skills every child needs - a resource that reveals important insights into the science of early learning. Learn the research and methods to instill children with the 7 executive functioning skills and further improve them through interactions and establishing relationships in order to yield practical benefits with what we ought to be teaching our children in helping them learn about the fundamentals of life.</p> <p><i>~“Mind in the making is the central component of a creative, multifaceted initiative that clarifies paths to lifelong learning related to discoveries about brain development and how learning builds on the structure and function of the brain.” - David A. Hamburg, M.D.</i></p> <p>Intended Audience: Child Care Providers</p>	<p>Max: 15 New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa 12:00 pm to 2:00 pm Evergreen Learning Coach</p>	<p>May 17, 2022</p>	<p>training@evergreenlearning.org</p>

9	<p>QRIS Orientation</p> <p>Learn about the Quality Rating and Improvement System - what it is, its purpose, and how to meet quality improvement goals at each of the star rating level.</p> <p>Intended Audience: New Child Care Providers</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Remote Presentation</p> <p>5:30 pm- 6:30 pm</p> <p>Evergreen Learning Coach</p>	<p>May 20, 2022</p>	<p>training@evergreenlearning.org</p>
11	<p>Refresher on the Ages and Stages-3 (ASQ-3) Questionnaire</p> <p>Providers will receive a refresher on scoring the ASQ-3 questionnaire, how to conduct the tool, along with the proper protocols to implement before administering the ASQ-3 to children in their program. In addition, participants will learn ways to implement ASQ activities that address specific developmental areas based on the child's results of the developmental screening tool (ASQ-3).</p> <p>Intended Audience: Child Care Providers and Directors whom have completed the Ages and Stages-3 Introductory training.</p>	<p>Max: 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am – 11:00am</p> <p>Evergreen Learning Coach</p>	<p>May 24, 2022</p>	<p>training@evergreenlearning.org</p>
11	<p>Workshop: Unpacking the Safe Sleep Checklist</p> <p>This workshop will provide a quick overview of the importance of creating a safe sleep environment along with safe sleep practices. Providers will have the opportunity in conducting a check using the <i>Safe Sleep Checklist</i> as prescribed by <i>Caring for Our Children, 4th Edition</i>. Participants will engage in concrete sleep materials to be able to identify what is appropriate safe sleep materials and what is not appropriate. The workshop intends to have providers learn how to set up a safe sleep environment based on what they have learned in the workshop.</p> <p>Intended Audience: Child Care Providers and Directors</p>	<p>Max: 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm – 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>May 24, 2022</p>	<p>training@evergreenlearning.org</p>

18	<p>Prevention and control of Infectious Diseases including immunization.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore how infectious diseases are spread. Explore handwashing policies and procedures for children and staff. Identify the differences between cleaning, sanitizing, and disinfecting.</p> <p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:00 am</p> <p>Evergreen Learning Coach</p>	<p>June 1, 2022</p>	<p>training@evergreenlearning.org</p>
18	<p>Handling and storage of hazardous materials and the appropriate disposal of bio contaminants</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify hazardous materials and biological contaminants. Explore why young children are vulnerable to these dangers and the strategies for properly handing and storing hazardous materials.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>June 1, 2022</p>	<p>training@evergreenlearning.org</p>
25	<p>Family Engagement Module 1 of 6 : A Relationship Based Approach to Family Engagement</p> <p>This module focuses on family engagement as a relationship- based process. It explores strengths-based strategies for early childhood educators and programs to engage families in meaningful ways. The module is for educators working with children from birth to age 5.</p> <p>Intended Audience: Child Care Providers and Directors</p>	<p>Max: 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>9:00 to 11:00 am</p> <p>EGL Coach</p>	<p>June 8, 2022</p>	<p>training@evergreenlearning.org</p>

25	<p>Family Engagement Module 3 of 6: Engaging Fathers</p> <p>This module focuses on ways that early childhood educators can work alongside and engage fathers in early learning programs. This module is for educators working with children from birth to age 5.</p> <p>Intended Audience: Child Care Providers and Directors</p>	<p>Max: 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning Office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>June 8, 2022</p>	<p>training@evergreenlearning.org</p>
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JULY

Date	Title of Training, workshop, or Technical Assistance and Description	Max # and Priority Participants	Venue/Time/Facilitator	Registration Due	Registration forwarded To
9	<p>Prevention of Sudden infant death syndrome and the use of safe-sleep practices.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the factors that have been linked to sudden infant death and ways to reduce the risk. Explore practices that create a safe sleep environment for babies.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning office, MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:00 am</p> <p>Evergreen Learning Coach</p>	<p>June 21, 2022</p>	<p>training@evergreenlearning.org</p>
9	<p>Prevention of Shaken Baby Syndrome, abusive head trauma, and child maltreatment.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the dangers of shaking babies and causing abusive head trauma. Identify strategies for coping with and calming a crying baby.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning office, MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>June 21, 2022</p>	<p>training@evergreenlearning.org</p>

<p>16</p>	<p>Family Engagement Module 4 of 6: Partnerships that Foster Development and Learning</p> <p>This module focuses on ways that early childhood educators can work alongside families to support children’s ongoing development and learning through everyday interactions and experiences. This module is for educators working with children from birth to age 5.</p> <p>Intended Audience: Child Care Providers and Directors</p>	<p>Max: 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning office, MSV Building, Chalan Kanoa</p> <p>9:00am to 11:00am</p> <p>Evergreen Learning Coach</p>	<p>June 28, 2022</p>	<p>training@evergreenlearning.org</p>
<p>16</p>	<p>Family Engagement Module 5 of 6: Understanding Children’s Behavior as Communication</p> <p>This module focuses on ways that early childhood educators can partner with families to understand and respond to children’s behavior as communication. This module is for educators working with children from birth to age 5</p> <p>Intended Audience: Child Care Providers and Directors</p>	<p>Max 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning office, MSV Building, Chalan Kanoa</p> <p>12:00pm to 2:00pm</p> <p>Evergreen Learning Coach</p>	<p>June 28, 2022</p>	<p>training@evergreenlearning.org</p>
<p>23</p>	<p>Prevention of and response to emergencies due to food and allergic reactions.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn about food allergies and ways to prevent children’s exposure to them. Plan a response for food allergy reactions, including anaphylaxis.</p> <p>Intended Audience: Child Care Providers, Directors, and Community</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning office, MSV Building, Chalan Kanoa</p> <p>9:00am to 11:00am</p> <p>Evergreen Learning Coach</p>	<p>July 5, 2022</p>	<p>training@evergreenlearning.org</p>
<p>23</p>	<p>Administration of Medication, consistent with standards for parental consent.</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn best practices for storage and</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning office, MSV Building, Chalan Kanoa</p> <p>12:00pm to 2:00pm</p>	<p>July 5, 2022</p>	<p>training@evergreenlearning.org</p>

<p>administration of medication. Samples of forms and procedures/ policies are also presented.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>		<p>Evergreen Learning Coach</p>		
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AUGUST

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/ Facilitator	Registration Due	Registration forwarded To
1	<p>Program Administration Scale (PAS): Part 1 of 3 Research has consistently found that effective administrative practices are crucial for ensuring beneficial program outcomes for children and families. The Program Administration Scale (PAS) is designed to reliably measure and improve the leadership and management practices of center-based programs.</p> <p>Intended Audience: Directors or Administrative Staff</p>	<p>Max: 15</p> <p>Directors or authorized personnel for documents</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>9:00 am- 1:00pm</p> <p>EGL and CCDF Instructor</p>	July 13, 2021	training@evergreenlearning.org
3	<p>Program Administration Scale (PAS): Part 2 of 3 Research has consistently found that effective administrative practices are crucial for ensuring beneficial program outcomes for children and families. The Program Administration Scale (PAS) is designed to reliably measure and improve the leadership and management practices of center-based programs.</p> <p>Intended Audience: Directors or Administrative Staff</p>	<p>Max: 15</p> <p>Directors or authorized personnel for documents</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>9:00 am- 1:00pm</p> <p>Evergreen and CCDF Instructor</p>	July 13, 2022	training@evergreenlearning.org

<p>5</p>	<p>Program Administration Scale (PAS): Part 3 of 3 Research has consistently found that effective administrative practices are crucial for ensuring beneficial program outcomes for children and families. The Program Administration Scale (PAS) is designed to reliably measure and improve the leadership and management practices of center-based programs.</p> <p>Intended Audience: Directors or Administrative Staff</p>	<p>Max: 15</p> <p>Directors or authorized personnel for documents</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>9:00 am- 1:00pm</p> <p>Evergreen and CCDF Instructor</p>	<p>July 13, 2022</p>	<p>training@evergreenlearning.org</p>
<p>6</p>	<p>Precautions in Transporting Children This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore ways to protect children from hazards in and around vehicles. Participants will also learn about child seat safety.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>9:00am to 11:00am</p> <p>Evergreen Learning Coach</p>	<p>July 19, 2022</p>	<p>training@evergreenlearning.org</p>
<p>6</p>	<p>Building and Physical Premises Safety This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify potential hazards in childcare facilities and premises and ways to address them. Learn about active supervision and strategies for ensuring children’s safety.</p> <p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>12:00pm to 2:00pm</p> <p>Evergreen Learning Coach</p>	<p>July 19, 2022</p>	<p>training@evergreenlearning.org</p>

9	<p>Mandatory Provider Pre-Service Orientation This orientation will provide information regarding CCDF and CCLP Requirements for interested providers. This training is primarily for individuals thinking about opening a child care business.</p>	<p>Max: 20 New Employee</p>	<p>Remote Presentation 5:30 pm to 6:30 pm Evergreen Learning Coach</p>	<p>July 20, 2022</p>	<p>training@evergreenlearning.org</p>
11	<p>On-going Provider CCDF Orientation (Technical Assistance) This orientation will provide updates and clarifications regarding CCDF and CCLP Requirements. This training is primarily for CCDF Providers undergoing a renewal process. This is a requirement and a CCDF provider must attend this TA before the expiration of their CCDF Provider Certificate.</p>	<p>Max: 20 New Employee</p>	<p>Remote Presentation 5:30 pm to 6:30 pm Evergreen Learning Coach</p>	<p>July 25, 2022</p>	<p>training@evergreenlearning.org</p>
13	<p>Child Development Participants will develop an understanding of the abilities children are born with that help them learn so quickly in the first few years of life. The five domains of development and why they should be addressed in the child care setting will also be explored.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15 New Employee</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa 9:00 am to 11:00 am Evergreen Learning Coach</p>	<p>July 27, 2022</p>	<p>training@evergreenlearning.org</p>
13	<p>Family Engagement Module 6 of 6: Responding With Families to Developmental Concerns. The focus of this module, “Family Engagement in Early Care and Education” explores engaging families when they or educators have concerns that a child is at risk for a disability or developmental delay. Some information in this module may also refer to children with disabilities as children with special needs. The module is designed for educators working with children ages birth to 5.</p> <p>Intended Audience: Child Care Providers, Directors</p>	<p>Max: 15 First 15 eligible pre-registered providers.</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa 12:00 pm to 2:00 pm Evergreen Learning Coach</p>	<p>July 27, 2022</p>	<p>training@evergreenlearning.org</p>

20	<p>Recognition and Reporting of Child Abuse and Neglect</p> <p>Participants will learn the definitions and indicators of child abuse and neglect, how to respond when they suspect a child is being abused or neglected, and what to do to report their suspicions.</p> <p>Intended Audience: Child Care Providers, Directors, and Community</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:30 am</p> <p>Evergreen Learning Coach</p>	<p>August 3, 2022</p>	<p>training@evergreenlearning.org</p>
27	<p>Introduction to Ages and Stages – 3rd Edition</p> <p>This training will be an introduction to the Ages and Stages- 3rd Edition Questionnaire. The ASQ-3 is the most widely used developmental screener across the globe. Participants will learn how to pinpoint developmental progress in children between the ages of one month to five and a half years and learn ways to communicate with families using the tool.</p> <p>Intended Audience: New Child Care Providers and Directors</p>	<p>Max: TBD</p> <p>New Employee</p>	<p>TBD</p> <p>9:00 am – 4:00 pm</p> <p>Evergreen Learning Coach</p>	<p>August 10, 2022</p>	<p>training@evergreenlearning.org</p>

SEPTEMBER

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/Facilitator	Registration Due	Registration forwarded to
3	<p>Prevention and control of Infectious Diseases including immunization.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore how infectious diseases are spread. Explore handwashing policies and procedures for children and staff. Identify the differences between cleaning, sanitizing, and disinfecting.</p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:00 am</p> <p>Evergreen</p>	<p>August 17, 2022</p>	<p>training@evergreenlearning.org</p>

	<p>Intended Audience: Child Care Providers, Directors, and Community. <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>		Learning Coach		
3	<p>Handling and storage of hazardous materials and the appropriate disposal of bio contaminants This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify hazardous materials and biological contaminants. Explore why young children are vulnerable to these dangers and the strategies for properly handing and storing hazardous materials.</p> <p>Intended Audience: Child Care Providers, Directors, and Community <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15 New Employee</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	August 17, 2022	training@evergreenlearning.org
6	<p>QRIS Orientation Learn about the Quality Rating and Improvement System - what it is, its purpose, and how to meet quality improvement goals at each of the star rating level.</p> <p>Intended Audience: New Child Care Providers</p>	<p>Max: 15 New Employee</p>	<p>Remote Presentation</p> <p>5:30 pm- 6:30 pm</p> <p>Evergreen Learning Coach</p>	August 17, 2022	training@evergreenlearning.org
10	<p>Family Engagement Module 2 of 6: Gathering and Sharing Child Assessment and Data This module focuses on ways that early childhood educators can work alongside families to gather, share, and use child assessment data, or information. This module is for educators working with children from birth to age 5.</p> <p>Intended Audience: Child Care Providers, Directors</p>	<p>Max: 15 First 15 eligible pre-registered providers.</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>9:00 am to 12:00 pm</p> <p>Evergreen Learning Coach</p>	August 23, 2022	training@evergreenlearning.org

17	<p>Emergency Preparedness and Response Recovery Plan</p> <p>Identify the new federal requirements and Health and Safety Standards for emergency preparedness and planning. Identify natural disasters and human-caused events that should be addressed in emergency plans by CNMI childcare providers. Explore the six steps of emergency planning.</p> <p>Intended Audience: Child Care Providers, Directors, and Community</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Max: 15</p> <p>New Employee</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>9:00 am to 11:30 am</p> <p>Evergreen Learning Coach</p>	<p>August 30, 2022</p>	<p>training@evergreenlearning.org</p>
17	<p>WORKSHOP: Growth vs. Fixed Mindset: Implementing Growth Mindset in the Classroom</p> <p>Developing a growth mindset is one key aspect of metacognition: the understanding of one’s own ability to process thoughts. From Ellen Galinsky’s “Mind In the Making” specifically focused on chapter 6 of, “<i>Taking On Challenges</i>,” this workshop provides a background on helping teachers and providers alike foster a growth mindset in the classroom versus a fixed one. Participants will be able to apply a variety of strategies and ways to encourage and instill a growth mindset in their students in order for them to overcome the challenges they face in new areas of learning and develop the necessary skills to persist. Learn ways to increase children’s confidence and provide them a path into the future that creates greater persistence, enabling them to reach their fullest potential.</p> <p>Intended Audience: Child Care Providers</p>	<p>Max: 15</p> <p>First 15 eligible pre-registered providers</p>	<p>Evergreen Learning Office, 2nd Floor MSV Building, Chalan Kanoa</p> <p>12:00 pm to 2:00 pm</p> <p>Evergreen Learning Coach</p>	<p>August 30, 2022</p>	<p>training@evergreenlearning.org</p>

Definitions:

Training is a learning experience, or series of experiences, specific to an area of inquiry and related set of skills or dispositions, delivered by a professional(s) with subject matter and adult learning knowledge and skills. A planned sequence of training sessions comprises a training program.

Preservice or initial training refers to PD in which an individual engages prior to beginning a position. Preservice training may be required for early childhood professionals to serve in a role.

In-service or ongoing training is PD in which early childhood professionals engage to enhance their skills and remain current regarding knowledge and practice in the field. In-service training may be required for early childhood professionals to continue serving in a role.

Technical Assistance (TA) is the provision of targeted and customized supports by a professional(s) with subject matter and adult learning knowledge and skills to develop or strengthen processes, knowledge application, or implementation of services by recipients

Mentoring is a relationship-based process between colleagues in similar professional roles, with a more-experienced individual with adult learning knowledge and skills, the mentor, providing guidance and example to the less-experienced protégé or mentee. Mentoring is intended to increase an individual's personal or professional capacity, resulting in greater professional effectiveness.

Coaching is a relationship-based process led by an expert with specialized and adult learning knowledge and skills, who often serves in a different professional role than the recipient(s). Coaching is designed to build capacity for specific professional dispositions, skills, and behaviors and is focused on goal-setting and achievement for an individual or group.

Consultation is a collaborative, problem-solving process between an external consultant with specific expertise and adult learning knowledge and skills and an individual or group from one program or organization. Consultation facilitates the assessment and resolution of an issue-specific concern—a program-/organizational-, staff-, or child-/family-related issue—or addresses a specific topic.

IMPORTANT THINGS TO REMEMBER

Notes:

1. For PAS Training, only those who meet the Administrator definition is allowed to attend. Administrator refers to the individual who has primary responsibility for planning, implementing, and evaluating the early childhood program. Role titles for administrator vary and may include director, manager, coordinator, or principal.
2. ASQ Strategies TA is meant for those teachers who have completed at least one training on the ASQ.
3. Priority participants, will be noted on the form. Please read carefully.
4. The 12 Pre-Service Training Topics must be completed by a new provider within 3-months of approval from CCLP. A new provider is defined as a teaching staff or anyone who works directly with children, to include floater, part time substitute or long-term substitute (within the organization or through an agency or manpower). While the new provider is completing the 12-Pre-Service Training Topics, he/she may not be left alone with children. He/She must be supervised by another staff who

has completed the Pre-Service Training Topics. A new provider who has not completed the 12-Pre-Service Training Topics within the time frame of 3-months shall be removed immediately from the classroom and will not be allowed to work with children either as a floater and/or as a substitute. **(03.01.2020)**

5. VOLUNTEER Staff is not a priority unless indicated on the list. Accommodations will be provided if slots are available.
6. Written Request to replace confirmed participants must be in receipt and approved by CCDF/CCDF Contractor at least 7 work days prior to the scheduled training/workshop/event schedule.
7. If a participant fails to complete any one or all modules under the Cohort Infant and Toddler 70 Hours training you will reimburse CCDF for the tuition fee.
8. If a participant fails to complete the infant and Toddler Cohort, the participant only has the following cohort to complete/pass the missed modules and receive a training certificate. For example, participant failed to complete 2 modules in Cohort 14. Participant should register for Cohort 15 and complete/ pass the modules.
9. If you are confirmed to attend a training, workshop, and/or any CCDF Sponsored event and you failed to show up or complete the training, you will reimburse CCDF based on the amount indicated on the Pre-Registration Form/ CCDF PD Calendar.
10. Emergencies with appropriate documentations will be accommodated on a case to case basis.
11. Any participant who does not pay the penalty fee for training will not be confirmed for any CCDF trainings, workshops, or CCDF Sponsored events.
12. These training opportunities are for CCDF providers ONLY unless noted to be otherwise.
13. CCDF will update this calendar when necessary. It is the provider's responsibility to ensure that a copy is made available for their program. For confirmations of trainings, TA's and/or workshops, CCDF will use the most current updated version.
14. CCDF or CCDF contractor, will no longer send out Pre-Registrations for any specific training, PD, and/or workshops. You are responsible to submit the Pre-Registrations based on the due dates on the PD calendar. Pre-Registrations using the old form will not be accepted. **Please use the most updated Pre-Registration Form.**
15. All participants will be verified through the CCLP Office- CCLP clearances must be completed no later than 4 work days from the date of the scheduled training, workshop, event, or as indicated and/or provided in the PD Calendar.
16. CCDF or CCDF contractor will send a confirmation to participants 3 work days before the training date. For those not cleared, CCDF or CCDF contractor will notify director that their provider will not receive a training certificate until they update their records. All unclaimed certificates will be forfeited at the end of the fiscal year, by September 30.
17. The following admin fees will apply for any participants who fail to complete any trainings, TA, and/or workshops, and any CCDF sponsored event he/she has been confirmed to attend:

All types of workshops: \$35.00
All trainings under NMC: \$125.00

All types of pre-service trainings: \$40.00
Any other CCDF Sponsored event: \$35.00

All types of trainings not under NMC: \$50.00

18. **Pre-Service Training topics taken online/virtual must be approved by CCDF. Only those approved by CCDF will be counted towards training hours.**
19. It is the responsibility of the CCDF Provider to ensure that the annual 30 hours of Training and TA are completed for each and every affected staff every fiscal year. CCDF highly encourages ALL providers to plan accordingly and to set up a SYSTEM in place for ensuring that this requirement is met to continue receiving CCDF Funds.
20. **Effective October 1, 2021 (FY2022) All CCDF Providers must complete/participate in specific health and safety training as indicated below. The following changes will be implemented related to the Health and Safety Topics (Memo FY21 No. 7 emailed to CCDF providers April 27, 2021)**

Child Care Staff	Topics that must be taken Annually	Topics that must be taken every 2 years	Topics that must be taken every 3 years
All child care staff who have direct responsibility for the care of children (includes directors, teachers, assistant teachers, caregivers, aides, and floaters)	<ul style="list-style-type: none"> ● Prevention of and response to emergencies due to food and allergic reactions ● Child Development ● Recognition and reporting of child abuse and neglect 	<ul style="list-style-type: none"> ● Pediatric First Aid and CPR Certification <p>Note: At least 1 provider in each age group</p>	<ul style="list-style-type: none"> ● Prevention and control of infectious diseases (including immunization) ● Administration of medication, consistent with standards for parental consent
In Addition All child care staff who have direct responsibility for the care of infants and toddlers	<ul style="list-style-type: none"> ● Prevention of sudden infant death syndrome and use of safe sleep practices ● Prevention of shaken baby syndrome and abusive head trauma 	<ul style="list-style-type: none"> ● Pediatric First Aid and CPR Certification 	

21. **Providers identified as a caregiver/teacher for ALL AGE GROUPS should complete all ongoing Health and Safety training topics for all age groups. Memo FY21 No. 5 was provided to all CCDF providers.**
22. **Providers who may be considered as "parents" will not be allowed to register as a "parent". They MUST register as a CCDF provider for all trainings offered.**

COVID-19 PROTOCOLS while attending CCDF Face to Face Trainings:

1. Please come early so that there is ample time for participants to follow protocols. Onsite Pre-Registration will be available 30 minutes before scheduled training. Onsite Pre-Registration will close 10 minutes prior to start of training.
2. All participants will have their temperature check by the entrance.
3. If you have any of the following symptoms, you will not be approved to participate in the training:
 - a. If you have a temperature of 100.4 F or 38 C or higher;
 - b. If you have a cough and/or runny nose
 - c. Any flu-like symptoms
4. Children will not be allowed.
5. Follow social distancing mandate.
6. Must wear mask at all times while inside the training room/venue.
7. Follow entrance and exit signs.
8. Wash hands before entering the training room or use hand sanitizers and/or alcohol provided by the Pre-Registration table. Wash hands or use hand sanitizers often.
9. Follow maximum number of participants per table.
10. Assist in wiping down tables tops before and after the training.