

Background Check Requirements

Who are subject to the CCDBG Act of 2014 Criminal Background Checks?

Individuals subject to the criminal background checks are those employed by a provider for compensation; contracted employees and self-employed; those who care for, supervise, or have unsupervised access to children in care; and adults living in a family child care home.

When and how often do I have to go through the Criminal Background Checks?

The comprehensive criminal background checks are required prior to employment and must be conducted at least every 5 years thereafter from the initial check. However, if you have been separated from employment as a child care provider for more than 180 days, then you are subject to the full criminal background check.

What checks are required under the CCDBG Act of 2014?

The criminal background checks are broken down into three primary categories.

1. National Background Checks:
 - a. National Federal Bureau of Investigation criminal history check with fingerprint.
 - b. National Crime Information Center (NCIC) Sex Offender Registry (NSOR) check.

2. In-state (CNMI) Background Checks:
 - a. In-state Criminal History Check, with fingerprint.
 - b. In-state Sex Offender Registry Check.
 - c. In-state Child Abuse and Neglect Registry Check.

3. Inter-state (out of the CNMI) Background Checks:¹
 - a. Inter-state Criminal History Check.
 - b. Inter-state Sex Offender Registry Check.
 - c. Inter-state Child Abuse and Neglect Registry Check.

¹ Currently, the CNMI Child Care Licensing Program is unable to conduct inter-state background checks. However, a plan is in place to put together the processes and procedures of such check.