

CHILD CARE AND DEVELOPMENT FUND (CCDF) PROGRAM Fiscal Year 2020

Trainings, Workshops, and Technical Assistance Calendar (Community: Updated July 13, 2020)



August 2020

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/Facilitator	Registration Due	Registration forwarded To
8	<p>Prevention of Shaken Baby Syndrome, abusive head trauma, and child maltreatment.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the dangers of shaking babies and causing abusive head trauma. Identify strategies for coping with and calming a crying baby.</p> <p>Intended Audience: Child Care Providers, Directors <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>9:00 a.m. to 11:00 a.m.</p> <p>Evergreen Learning Instructor/Coach</p>	July 24, 2020	<p>russellem@evergreenlearning.org.</p>
8	<p>Prevention of sudden infant death syndrome and the use of safe-sleep practices.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the factors that have been linked to sudden infant death and ways to reduce the risk. Explore practices that create a safe sleep environment for babies.</p> <p>Intended Audience: Child Care Providers, Directors <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>12:00p.m to 2:00 pm</p> <p>Evergreen Learning Instructor/Coach</p>	July 24, 2020	<p>russellem@evergreenlearning.org.</p>

<p>14</p>	<p>Precautions in Transporting Children</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore ways to protect children from hazards in and around vehicles. Participants will also learn about child seat safety.</p> <p>Intended Audience: Child Care Providers, Directors <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>11:00 am to 1:00 pm</p> <p>Evergreen Learning Instructor/ Coach</p>	<p>July 31, 2020</p>	<p>russellem@evergreenlearning.org.</p>
<p>14</p>	<p>Building and Physical Premises Safety</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify potential hazards in childcare facilities and premises and ways to address them. Learn about active supervision and strategies for ensuring children’s safety.</p> <p>Intended Audience: Child Care Providers, Directors <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>2:00 p to 4:00 pm</p> <p>Evergreen Learning Instructor/ Coach</p>	<p>July 31, 2020</p>	<p>russellem@evergreenlearning.org.</p>
<p>22</p>	<p>Prevention of and response to emergencies due to food and allergic reactions.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn about food allergies and ways to prevent children’s exposure to them. Plan a response for food allergy reactions, including anaphylaxis.</p> <p>Intended Audience: Child Care Providers, Directors <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>9:00 a.m. to 11:00 a.m.</p> <p>Evergreen Learning Instructor/ Coach</p>	<p>August 7, 2020</p>	<p>russellem@evergreenlearning.org.</p>

<p>22</p>	<p>Administration of Medication, consistent with standards for parental consent. This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn best practices for storage and administration of medication. Samples of forms and procedures/ policies are also presented.</p> <p>Intended Audience: Child Care Providers, Directors <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>12:00p.m to 2:00 pm</p> <p>Evergreen Learning Instructor/ Coach</p>	<p>August 7, 2020</p>	<p>russellem@evergreenlearning.org.</p>
<p>28</p>	<p>Prevention and control of Infectious Diseases including immunization. This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore how infectious diseases are spread. Explore handwashing policies and procedures for children and staff. Identify the differences between cleaning, sanitizing, and disinfecting. <i>Intended Audience: Child Care Providers, Directors, Parents, and Community Members</i> <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>11:00 am to 1:00 pm</p> <p>Evergreen Learning Instructor/ Coach</p>	<p>August 13, 2020</p>	<p>russellem@evergreenlearning.org.</p>
<p>28</p>	<p>Handling and storage of hazardous materials and the appropriate disposal of biocontaminants This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify hazardous materials and biological contaminants. Explore why young children are vulnerable to these dangers and the strategies for properly handing and storing hazardous materials.</p> <p>Intended Audience: Child Care Providers, Directors <i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>2:00 p to 4:00 pm</p> <p>Evergreen Learning Instructor/ Coach</p>	<p>August 13, 2020</p>	<p>russellem@evergreenlearning.org.</p>

SEPTEMBER 2020

Date	Title of Training, workshop, or Technical Assistance and Description	Max # Priority Participants	Venue/Time/ Facilitator	Registration Due	Registration forwarded to
4	<p>Building and Physical Premises Safety</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Identify potential hazards in childcare facilities and premises and ways to address them. Learn about active supervision and strategies for ensuring children’s safety.</p> <p>Intended Audience: Child Care Providers, Directors</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>11:00 am to 1:00 pm</p> <p>Evergreen Learning Instructor/Coach</p>	August 20, 2020	russellem@evergreenlearning.org
4	<p>Precautions in Transporting Children</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore ways to protect children from hazards in and around vehicles. Participants will also learn about child seat safety.</p> <p>Intended Audience: Child Care Providers, Directors</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>2:00 p to 4:00 pm</p> <p>Evergreen Learning Instructor/Coach</p>	August 20, 2020	russellem@evergreenlearning.org
5	<p>Prevention and control of Infectious Diseases including immunization.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Explore how infectious diseases are spread. Explore handwashing policies</p>	<p>Maximum participants is 20.</p>	<p>Kagman Community Center</p> <p>9:00 a.m. to 11:00 a.m.</p>	August 21, 2020	russellem@evergreenlearning.org

	<p>and procedures for children and staff. Identify the differences between cleaning, sanitizing, and disinfecting.</p> <p>Intended Audience: Child Care Providers, Directors</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Evergreen Learning Instructor/Coach</p>		
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11	<p>Administration of Medication, consistent with standards for parental consent.</p> <p>This training meets a pre-service requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn best practices for storage and administration of medication. Samples of forms and procedures/ policies are also presented.</p> <p>Intended Audience: Child Care Providers, Directors</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>11:00 am to 1:00 pm</p> <p>Evergreen Learning Instructor/Coach</p>	August 28, 2020	russellem@evergreenlearning.org
11	<p>Prevention of and response to emergencies due to food and allergic reactions.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn about food allergies and ways to</p>	<p>Maximum participants is 20.</p>	<p>Kagman Community Center</p> <p>2:00 p to 4:00 pm</p>	August 28, 2020	russellem@evergreenlearning.org

	<p>prevent children’s exposure to them. Plan a response for food allergy reactions, including anaphylaxis.</p> <p>Intended Audience: Child Care Providers, Directors</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Evergreen Learning Instructor/Coach</p>		
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12	<p>Prevention of sudden infant death syndrome and the use of safe-sleep practices.</p> <p>This training meets a preservice requirement of the Child Care Development Block Grant Reauthorization Act of 2016. Learn the factors that have been linked to sudden infant death and ways to reduce the risk. Explore practices that create a safe sleep environment for babies.</p> <p>Intended Audience: Child Care Providers, Directors</p> <p><i>May be taken as a Pre-Service or On-going Health and Safety Requirement</i></p>	<p>Maximum participants is 20.</p> <p>All Child Care Providers.</p> <p>Maximum of 5 slots reserved for Non-CCDF Providers.</p>	<p>Kagman Community Center</p> <p>12:00p.m to 2:00 pm</p> <p>Evergreen Learning Instructor/Coach</p>	August 29, 2020	russellem@evergreenlearning.org .

IMPORTANT THINGS TO REMEMBER

Notes:

1. Priority participants, will be noted on the form. Please read carefully.
2. VOLUNTEER Staff is not a priority unless indicated on the list. Accommodations will be provided if slots are available.
3. Written Request to replace confirmed participants must be in receipt and approved by CCDF/CCDF Contractor at least 7 work days prior to the scheduled training/workshop/event schedule. Requests for replacement must only be made with staff that has been cleared through CCLP.
4. Emergencies with appropriate documentations will be accommodated on a case to case basis provided written notice is received by CCDF at least 1 hour prior to scheduled training and a documentation is provided (if applicable). Forward notice of emergencies to mloste.cnmiccdf@gmail.com or ccdf.roselleteregeyo@gmail.com or text messages to these numbers: 670-285-2810 or 670-783-8573.
5. Failure to pay the penalty fee for training will mean non-confirmation for any future CCDF trainings, workshops, or CCDF Sponsored events. .
6. CCDF will update this calendar when necessary. It is the provider's responsibility to ensure that a copy is made available for their program. For confirmations of trainings, TA's and/or workshops, CCDF will use the most current updated version.
7. CCDF or CCDF contractor, will no longer send out Pre-Registrations for any specific training, PD, and/or workshops. You are responsible to submit the Pre-Registrations based on the due dates on the PD calendar. Pre-Registrations using the old form will not be accepted. **Please use the most updated Pre-Registration Form.**
8. All participants will be verified through the CCLP Office. Any participants who do not meet CCLP requirements for staff will not be accommodated. CCLP clearances must be completed no later than 5 work days from the date of the scheduled training, workshop, event, or as indicated and/or provided in the PD Calendar. Any clearances made after the date, will no longer be accommodated.
9. The following admin fees will apply for any participants who fail to complete any trainings, TA, and/or workshops, and any CCDF sponsored event he/she has been confirmed to attend:

All types of workshops: \$35.00	All types of pre-service trainings: \$40.00	All types of trainings not under NMC: \$50.00
All trainings under NMC: \$125.00	Any other CCDF Sponsored event: \$35.00	
10. Online trainings related to provider's work with children are now accepted trainings under the CCDF Program. It is the responsibility of the provider to provide copies of Certificates of these trainings to CCDF and/or CCLP as applicable. At a minimum, Certificates must contain these info: Full Name of the Participant. Date of training. Title of Training. Description of Training Number of hours completed.
11. It is the responsibility of the CCDF Provider to ensure that the annual 30 hours of Training and TA are completed for each and every affected staff every fiscal year. CCDF highly encourages ALL providers to plan accordingly and to set up a SYSTEM in place for ensuring that this requirement is met to continue receiving CCDF Funds. Non-CCDF providers must complete at least 15 annual training hours every fiscal year.

COVID-19 PROTOCOLS while attending CCDF Face to Face Trainings:

1. Please come early so that there is ample time for participants to follow protocols. Onsite Pre-Registration will be available 30 minutes before scheduled training. Onsite Pre-Registration will close 10 minutes prior to start of training.
2. All participants will have their temperature check at the entrance.
3. If you have any of the following symptoms, you will not be approved to participate in the training:
 - a. If you have a temperature of 100.4 F or 38 C or higher;
 - b. If you have a cough and/or runny nose
 - c. Any flu-like symptoms
4. Children are not allowed.
5. Follow social distancing mandate.
6. Must wear mask at all times while inside the training room/venue.
7. Follow entrance and exit signs.
8. Wash hands before entering the training room or use hand sanitizers and/or alcohol provided at the Pre-Registration table. Wash hands or use hand sanitizers often.
9. Follow maximum number of participants per table.
10. Assist in wiping down tables tops before and after the training.